

SAP - HCM



Course : SAP - HCM

Duration : 2 Months

Fee :

Demo Date :

Contact No. : 9014292848

OVER VIEW

- SAP
- ERP
- ASAP METHODOLOGY
- R/3 STRUCTURE
- SYSTEM LAND SCAPE
- THE HR MODULE
- ORGANIZATONAL INFORMATION
- EMPLOYEE INFORMATION

RECRUITMENT AND PERSONNEL DEVELOPMENT

- THE RECRUITMENT CYCLE
- TRAINING AND EVENTS
- PERSONNEL DEVELOPMENT
- HANDS ON: MATCHING PROFILES

EMPLOYEE BENEFITS AND COST MANAGEMENT

- BENEFITS
- HANDS ON: PRCESSING AND ENROLLMENT
- PERSONNEL COST PLANNING
- COMPENSATION MANAGEMENT

TIME MANGEMENT

- TIME MANGEMENT
- TRAVEL MANAGEMENT
- HOLIDAY CALENDAR
- WORK SCHEDULE
- WORK SCHEDULE RULES
- VARIANTS
- SELECTION RULES
- ABSENCES AND ATTENDANCES
- TIME EVALUATION
- OVERTIME CALCULATION

PAYROLL MANAGEMENT

- WAGE TYPE CONFIGURATION
- PAY-SCALE STRUCTURE
- BASIC PAY(IT00008)

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- REC.PAYMENTS(IT0014)
- ADD.PAYMENT(IT0015)
- PAYROLL SCHEMAS
- PAYROLL PCR_s
- PROCESSING AND EVALUATION
- CLASSES AND GARNISHMENTS
- PAYROLL PERIODS
- CONTROL RECORD
- RETRO FUNCTIONALITY
- FI INTEGRATION

ORGANIZATIONAL MANAGEMENT

- EXPERT MODE
- SIMPLE MAINTIANANCE
- ORGANZIATIONAL STAFFING
- OM ACTIONS
- OM NUMBER RANGES
- OM REALATIONSHIPS
- INFO-TYPE-LEVEL CONFIGURATION
- EVALUATION PATHS
- PA & OM INTEGRATION
- CUSTOMER OBJECTS AND REALTION SHIPS
- GENERAL STRUCTURES

INFORMATION DISPLAY AND REPORTING

- HUMAN RESOURCE REPOSRTS
- QUERIES
- HANDS ON:CRAETING AN ADHOC QUERY

CONFIGURING AN ORGANZAIITONAL STRUCTURE

- CREATE OBJECTS
- ESSENTIAL RELATION SHIPS
- CREATE DESCRIPTION
- CREATE DEPARTMENT/STAFF
- ADD RELATIONSHIPS
- MAINTAIN PLAN DATA
- ADD ACCOUNT ASSIGNMENT TO THE COMPANY ORGANZAIITONAL UNIT

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- ACCOUNT ASSIGNMENT FEATURES
- STRUCTURE MAINTAINANCE

CONFIGURING POSTINGS

- CONFIGURING POSITIONS
- CONFIGURE REPORTING RELATIONSHIPS
- PRODUCE AN ORGANZAIITONAL STRUCTURE REPORT

EXECUTING A PERSONNEL ACTION

- HIRE AN EMPLOYEE
- MAKING CHANGES TO EMPLOYEE MASTER DATA
- PRODUCE AN ORGANZAIITONAL STRUCTURE REPORT

ENTERPRISE STRUCTURE

- PERSONNEL AREA
- PERSONNEL SUB AREA
- EMPLOYEE GROUP
- EMPLOYEE SUB GROUPS
- ASSIGNMENTS

ADDITIONAL ORGANZAIITONAL ASSIGNMENTS

- MAINTAIN HR MASTER DATA
- CHANGE ORGANZAIITONAL ASSIGNEMENT

FEATURES

- DISPLAY FEATURES
- PROCESS FEATURE DECISION TREE

PLANNED WORKING TIME CONNECTION TO BASIC PAY

- DISPLAY HR MASTER DATA
- PLANNED WORKING TIME
- BASIC PAY
- WORK SCHEDULES OVER VIEW
- PRIMARY WAGE TYPE AND EMPLOYEE GROUPS

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PAY SCALE STRUCTURES

- CUSTOMIZING PROJECT ADMINISTRATION
- PROCESS FEATURE TARIFF : DECISION TREE
- CHOOSE ACTIVITY
- CHANGE PAY-SCALE PERIOD PARAMETER ASSIGNMENT
- DETERMINE WORK AREA
- CREATE BASIC PAY

WAGE TYPES

- DIALOG WAGE TYPES
- UNDER STAND CONTROLS USED TO DETERMINE WAGE TYPE ASSIGNMENT
- SET UP INDIRECT VALUATION

PAY SCALE RECLASSIFICATION AND PAY INCREASE

- UNDERSTAND HOW TO PERFORM PAY SCALE RECLASSIFICATIONS
- CONFIGURE A PAY SCALE RECLASSIFICATION TO A NEW PAY SCALE LEVEL AFTER EMPLOYEES HS BEEN IN A PAY SCALE LEVEL FOR A YEA
- UNDERSTAND HOW TO PERFORM STANDARD PAY INCREASES

MASTER DATA CONFIGURATION

- LSMW
- BDC
- MODIFY AN EXISTING ORGZANTIONAL STRUCUTURE TO ADD A NEW O.UNIT AND NEW POSITIONS
- PROCESS A HIRE PERSONNEL ACTION AND CONFIRM THE FUNCTIONALITY OF THE NEWLY CONFIGURED PERSONNEL SUB AREAS, EMPLOYEE GROUPS AND SUB GROUPS

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